



USER MANUAL

ENTERPRENEUR REGISTRATION & LOGIN PROCESS

Nivesh Mitra (Single Window Portal of Uttar Pradesh)

Invest UP, 4th Floor, Block-A PICUP Bhawan, Lucknow, Uttar Pradesh 226010, Ph. 0522-2238902; email: info@investup.org.in



Salient Features of Nivesh Mitra:

- Single front-end portal interface across multiple departments enabling global access.
- Transparent, unified, one-stop solution for investors with time bound delivery of services.
- Investor onboarding without need for physical interaction with various departments.
- Online application submission, tracking of status, approvals and issuance of the certificate(s).
- Consolidated Fee Payment.
- Comprehensive checklist of all requisite approvals.
- Information wizard to suggest pre-establishment and pre-operation clearances.
- Common Application Form (CAF) to capture common information only once.
- Saves time, money and energy as repeated visits to different departments not required.
- Automatic SMS and e-mail response to entrepreneur generated at each stage.
- Dashboard view of approvals, clearances in pipeline, etc.
- Two-way interaction on digital platform between entrepreneurs and departments.
- Channel for routing queries and interacting with departments for additional documentation.
- Third party verification of certificates / licenses.
- Comprehensive Grievance Management System/Chatbot.
- Automated Feedback System.
- Integrated with National Single Window Portal for all ministry / central level NOCs.

- Access the Single Window Portal “Nivesh Mitra” by entering <https://niveshmitra.up.nic.in/>
 - Click over “Login” menu to open login page

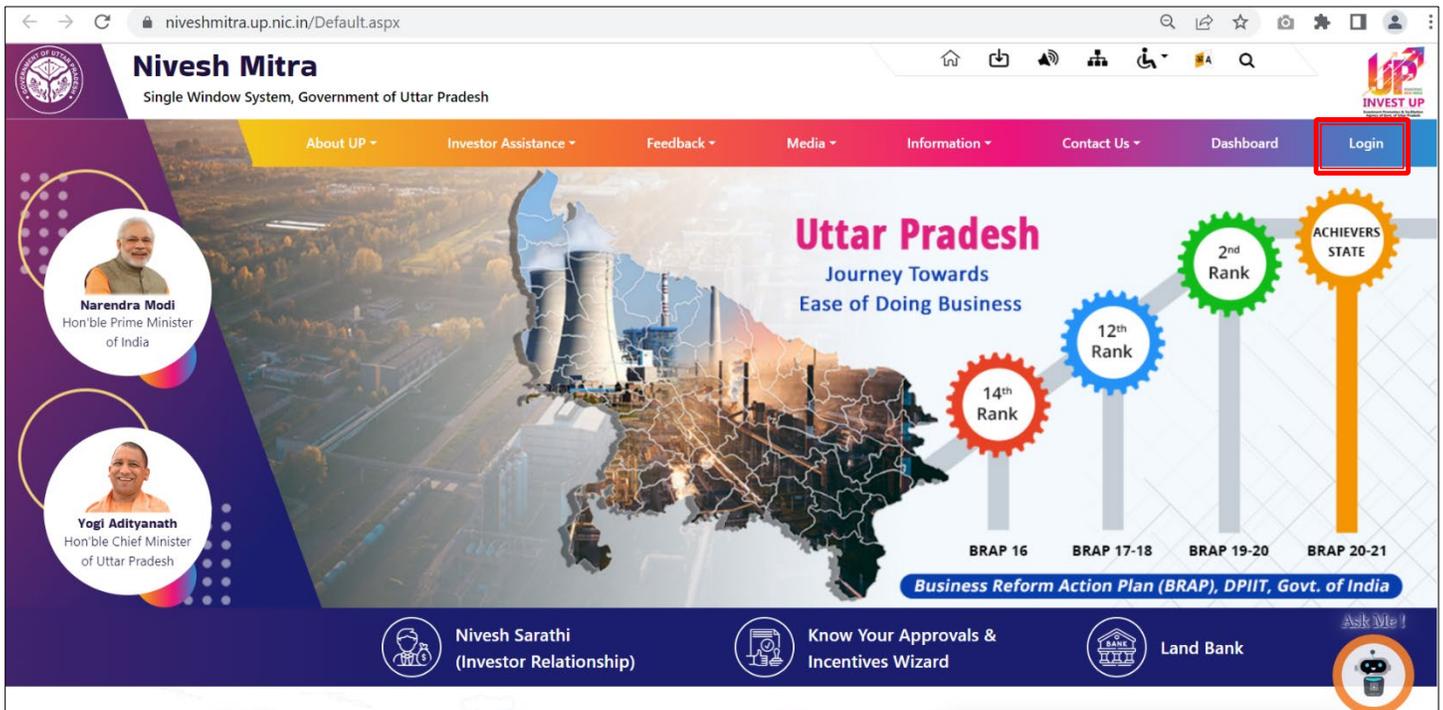


Fig-1: Home Page

- Click over “Register Here” to register as an Entrepreneur

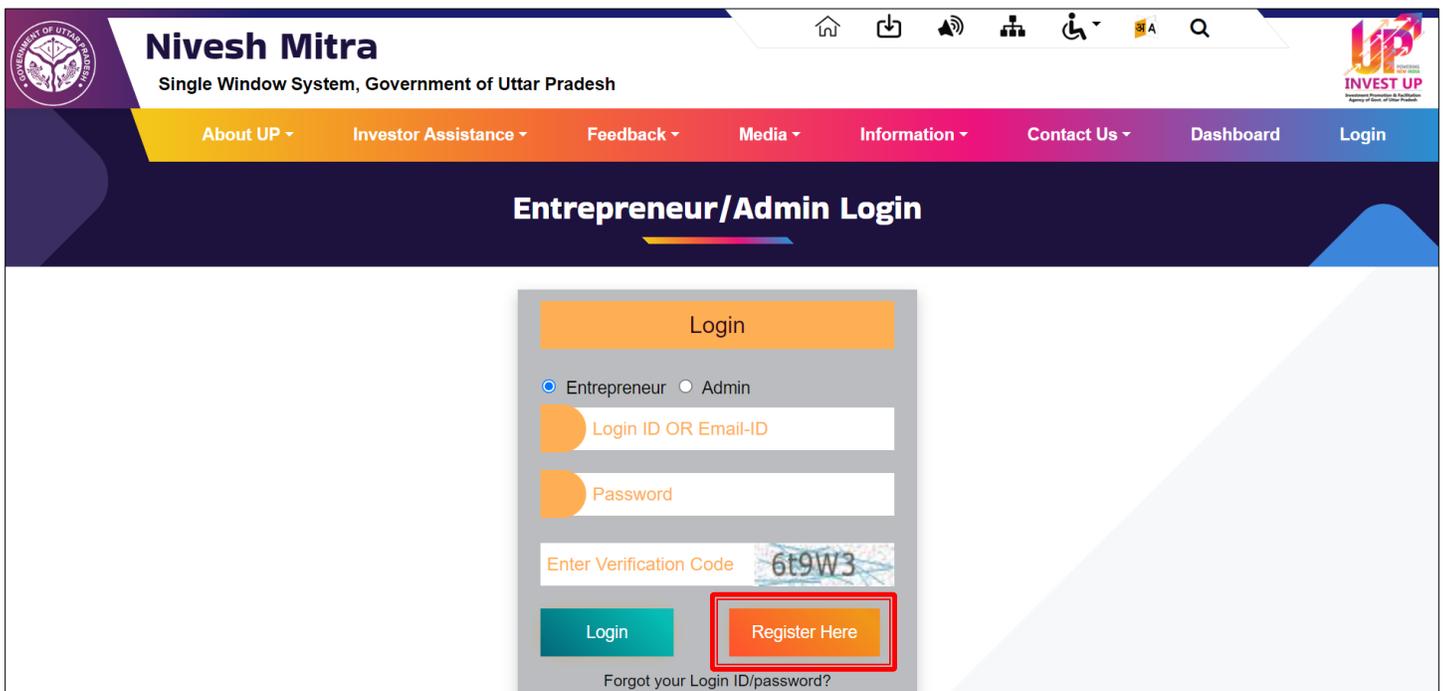


Fig-2: Login Page

- The Register page will ask Entrepreneur to fill the basic details

The screenshot shows the 'Nivesh Mitra' website header with the logo and navigation menu. The main content area is titled 'Registration' and features a form for 'Entrepreneur Registration'. The form has the following fields: 'Company/Enterprise Name', 'Entrepreneur First Name', 'Entrepreneur Last Name', 'Email ID', and 'Mobile Number'. Below these fields is a 'Swipe to view' section with a verification code 'ZvTyH' and a 'Register' button.

Fig-3: Registration Page / Entrepreneur basic details

- Applicant submits the details at Registration page

The screenshot shows the same 'Entrepreneur Registration' form as in Fig-3. A red-bordered pop-up message is overlaid on the right side of the form. The message contains the following text: '1. You have been Registered Successfully with User ID : UPSWP230000184 on Nivesh Mitra Portal. 2. First of all please verify your email id and mobile number from registered email. Kindly check your email account to proceed further.' The pop-up also has a close button (X) in the top right corner.

Fig-4: Registration submission pop-up message

- The Entrepreneur receives the Email with Login ID and Password and link to authenticates the registration through email

Welcome to Nivesh Mitra : UPSWP200854377



Nivesh Mitra <noreply.niveshmitra@gov.in>
To ○ UP EoDB Udyog Bandhu

Dear Nirmala Pandey

Thank you for registering with Nivesh Mitra, An investor-friendly, efficient and effective Single Window Portal of Government of Uttar Pradesh.

Please click on the link given below to verify your e-mail Id and Mobile Number

<http://niveshmitra.up.nic.in/VerifyLogin.aspx?2B82CHjwTTcePXAxFD+V389MZUtthy1>

After above verification you can login on Nivesh Mitra with the following credentials :

User Id : UPSWP200854377

Password : P011MF1S

For security reasons, we request you to change your password once you login.

For any clarification, you could reach us at

Phone: 0522 – 2238902

Email : nivesh.mitra-up@gov.in

We wish you every success and assure you of our full support in starting & operating business in the State of Uttar Pradesh.

With Regards :

Nivesh Mitra Team

Invest UP

This email sent to you for your kind information. For clarification, if any, you may please contact to Web Information Officer [WIO].

Note: This is a system generated e-mail, please do not reply to it.

Fig-5: Email Authentication of the registration

- After verification of email, Entrepreneur has to verify their registered mobile no. through OTP

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- Access the login page by clicking on Login Menu at <https://niveshmitra.up.nic.in/Default.aspx>

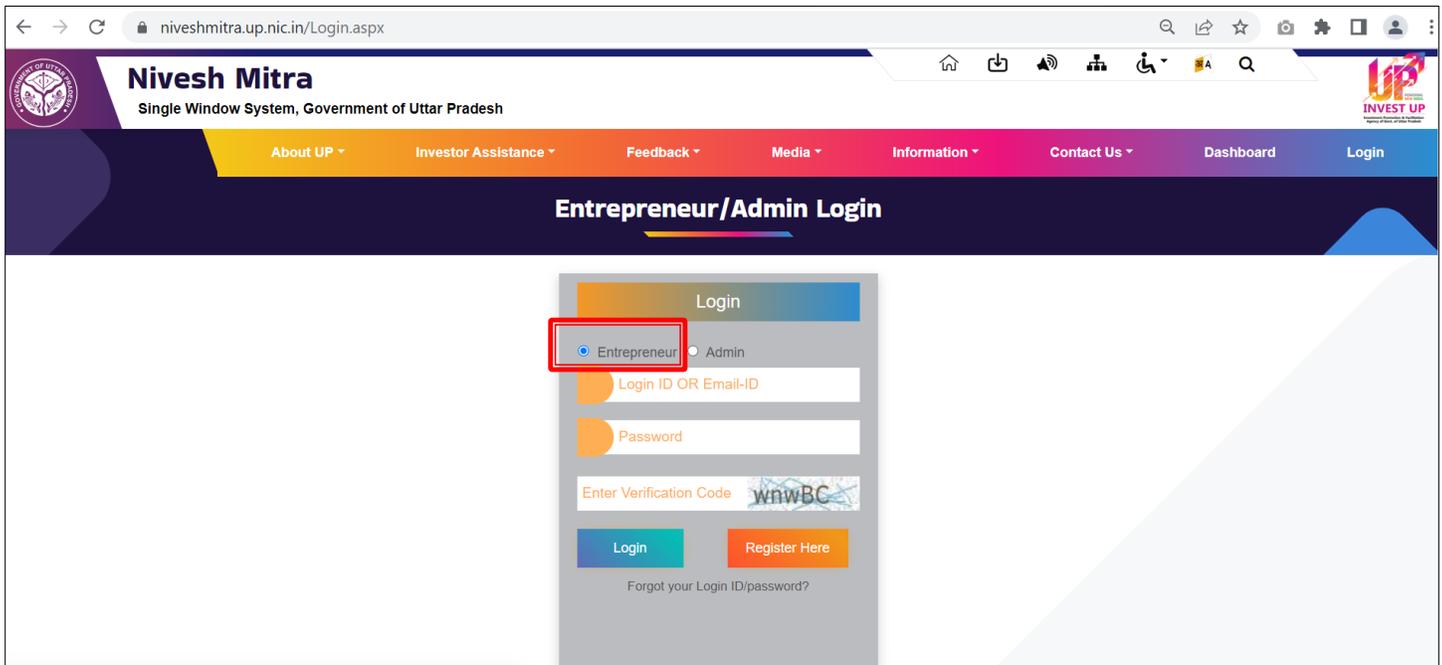
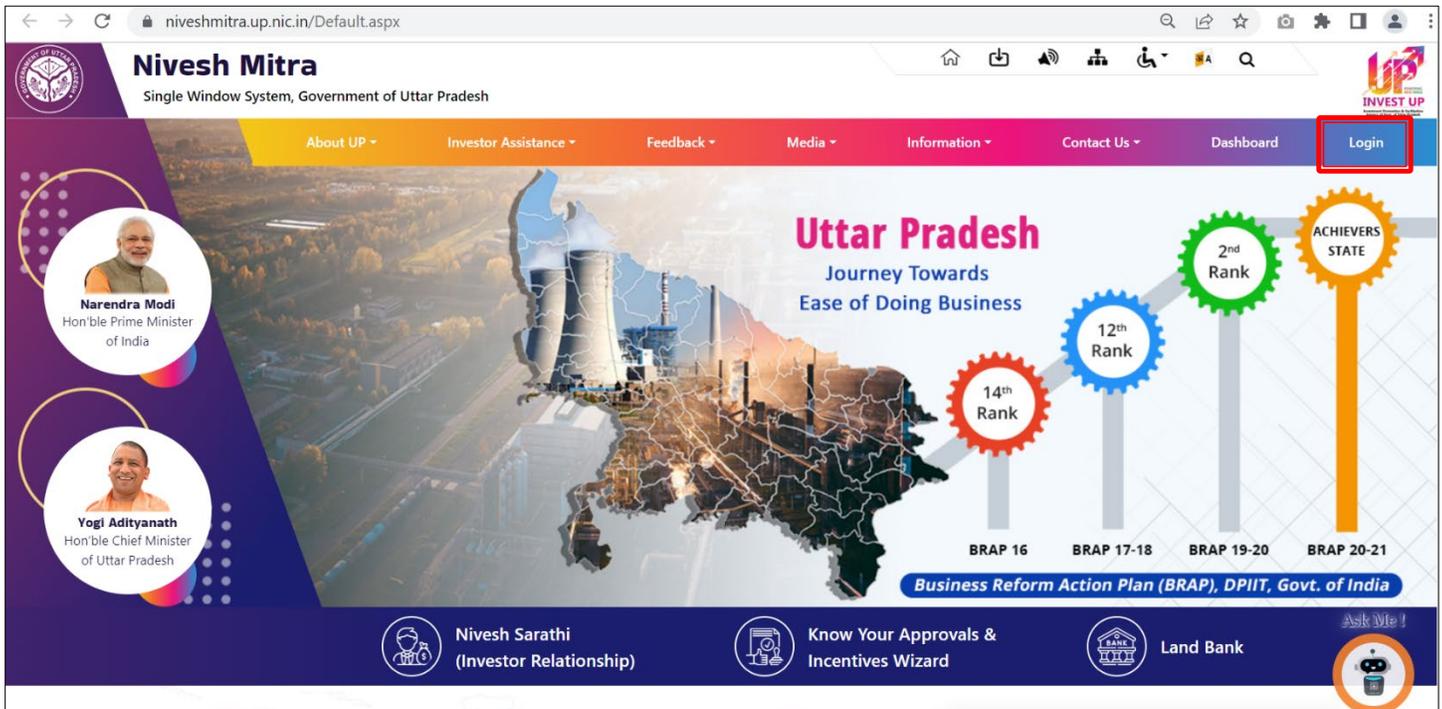


Fig-6: Login page

- Enter the login credentials as received on e-mail & click on Login.
- After successfully login, system prompts to change the system generated password.
- The Entrepreneur gets the password update successfully page and logs out automatically.
- Now Entrepreneur shall login at Nivesh Mitra to fill Common Application Form.

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