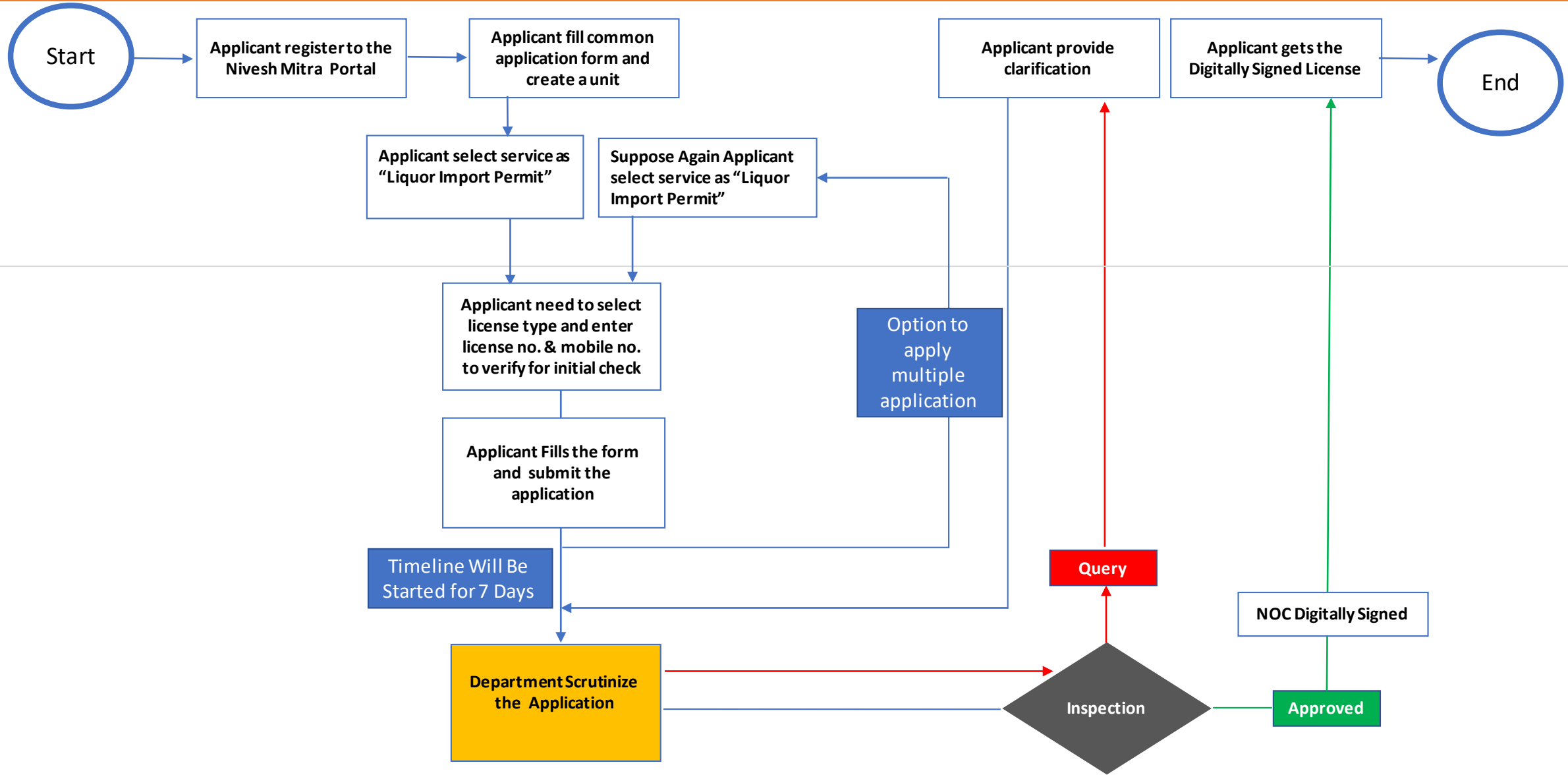


# Process Flow for Liquor Import License

Nivesh Mitra

Directorate of Excise



## Checklist

1	Name of License	<b>Application for issue of Permits for import of liquor (IMFL)</b>
4	Stage	<b>Post-Establishment</b>
5	SLA/ Number of Days	7
6	Documents Required	<b>No Document Required</b>
7	Form Submission	<b><a href="http://niveshmitra.up.nic.in">http://niveshmitra.up.nic.in</a></b>
8	Fee & Mode of Payment	<b>No Fee</b> <b>Adjusted from Advance Account</b>

# Process Flow for Apply for Liquor Import Permit

## Steps for Liquor Import Permit License

- The applicant will open the Online Single Window Portal using the address “<http://niveshmitra.up.nic.in>”
  - Register with Online portal using their personal Details and Contact Details.
  - A user id and password will be generated and sent through Email/SMS.
  - Applicant should verify email id and mobile no.
  - Now using the User id and Password, user is able to login to Nivesh Mitra portal.
- After logging into the Nivesh Mitra portal, the Applicant has to fill the **Common Application Form** and create a new **Unit**.
- Click **Apply for Permission**, select unit from dropdownlist, Now select Department as **Excise** and service as “**Apply for Liquor Import Permit**” then click on proceed button.
- Applicant need to select **license type , Unit id. and registered mobile no.** then click on verify. Verified Applicant will go ahead and submit the application form for respective services.
- Now tracker will be start, Now applicant can track the status from Dashboard.
- User has option to apply multiple permit using same service simultaneously.
- Department officials **Scrutinizes** the application and if there is any **query** then department will raise the query otherwise they will start inspection process.
- Applicant has to respond on the queries raised by Department within **7 working days**.
- On the basis of scrutiny and inspection report, department uploads the inspection report which is visible on applicant login.
- Applicant open **Certificate/ NoC Issued** tab and click link to download the NOC /Inspection report.
- Here applicant has to share his **feedback** before downloading the digitally signed NoC.
- Applicant Downloads **the digitally signed NOC** from Nivesh Mitra login.